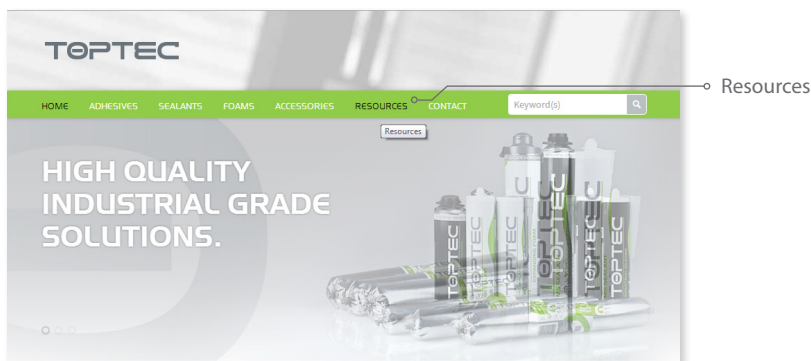
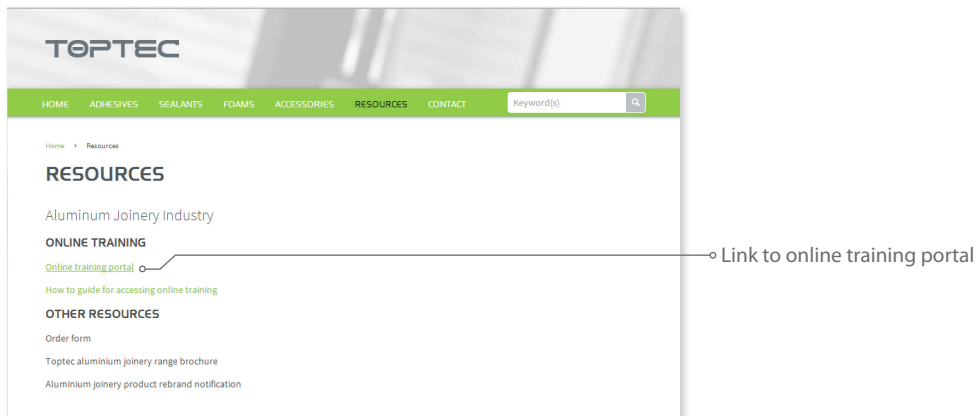


How to access online training portal - Aluminium Joinery Industry

1. Go to the www.toptec.co.nz homepage (ensure to open in Google Chrome or Safari)
2. Click on the RESOURCES link in navigation bar

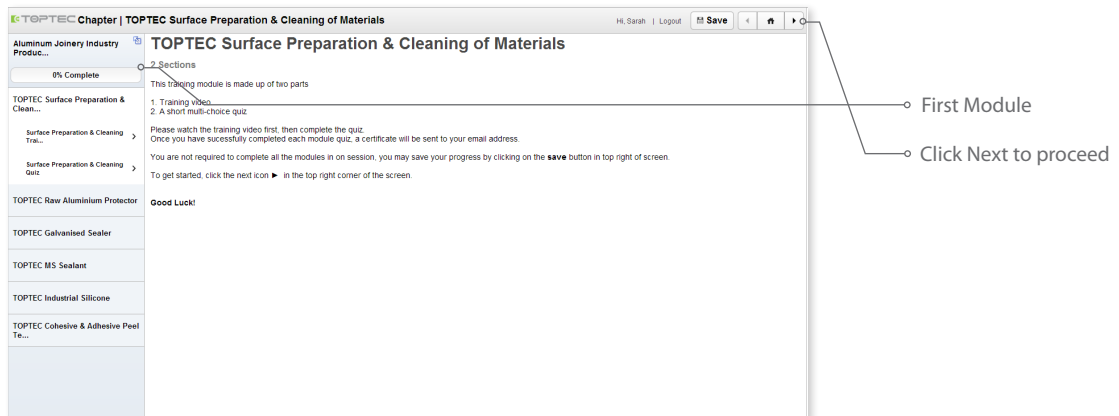


3. Click on the link to the online training portal

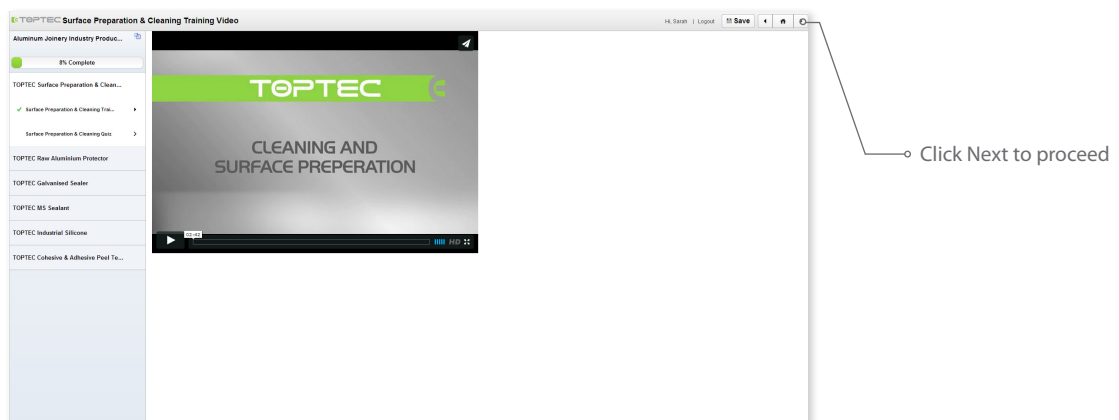


3. Once in the training portal, fill out your details including Holdfast account number

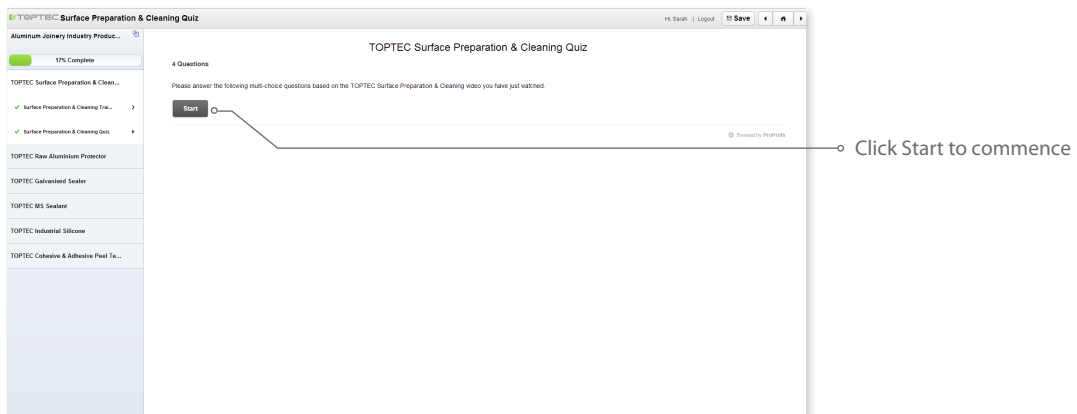
4. Click on the first module on left hand menu, read instructions then click the next ► button to proceed to the video



5. Watch video, then click next ► to proceed to the quiz



6. Read instructions then click start to commence quiz



7. Complete quiz then click Submit my answers

Aluminium Joinery Industry Product Training

17% Complete

TOPTEC Surface Preparation & Cleaning Training

- ✓ Surface Preparation & Cleaning Training
- ✓ Surface Preparation & Cleaning Quiz

TOPTEC Raw Aluminium Protector

TOPTEC Galvanised Sealer

TOPTEC MS Sealant

TOPTEC Industrial Silicone

TOPTEC Cohesive & Adhesive Peel Test

Total Questions : 4

Sarah Hamilton

Q.1) Why do we Clean the pieces of Aluminum before we begin assembly?

- A. ☐ It fills in time before smoke
- B. ☐ To remove surface contaminants from the surface of the aluminum that may prevent the sealant sticking to it
- C. ☐ Because the boss tells us too!

Q.2) What is the difference between the "Two Cloth Method" and the "Spray & Wipe Method"?

- A. ☐ Nothing
- B. ☐ Uses more cleaning Product
- C. ☐ The first cloth removes most of the contaminants and the second cloth gives a very clean finish

Q.3) What contaminants might you find on the aluminum surfaces?

- A. ☐ Dirty hand prints
- B. ☐ Sweat and Cutting fluids
- C. ☐ Wax and Teflon in the Powder Coat on the Aluminum
- D. ☐ All of the Above

Q.4) What should you never do when using the "Spray & Wipe Method"?

- A. ☐ Clean the area more than once
- B. ☐ Use two cloths
- C. ☐ Flood Wash the area where a solvent sealant has been applied as this will wash out the sealant.

Submit my answers

Submit my answers

5. If you passed the quiz (60% or higher) you will see your certificate, and be given the option to print or download, (certificate will also be emailed to you).

TOPTEC Surface Preparation & Cleaning Quiz

Hi Sarah | Logout | Save

Your Certificate

CERTIFICATE OF COMPLETION

Sarah Hamilton

Has successfully completed the Aluminium Joinery Industry Product Training

January 20, 2014

Quality. Performance tested. Trade spec.

Print **Download**

Your Score

Name	Score	100/100 Points (100%)
Sarah Hamilton	Score	100/100 Points (100%)

Answered Correctly 4 Questions **Answered Incorrectly** 0 Questions

Click Next to proceed

Should the result be a fail you will be given the option to try again.

TOPTEC Galvanised Sealer Quiz

Hi Sarah | Logout | Save

Your Score

Name	Score	0/100 Points (0%)
Sarah Hamilton	Score	0/100 Points (0%)

Answered Correctly 0 Questions **Answered Incorrectly** 5 Questions

Passing Grade 80% **Email** sarah@hcdfast.co.nz

Time taken 13 secs

Your Result

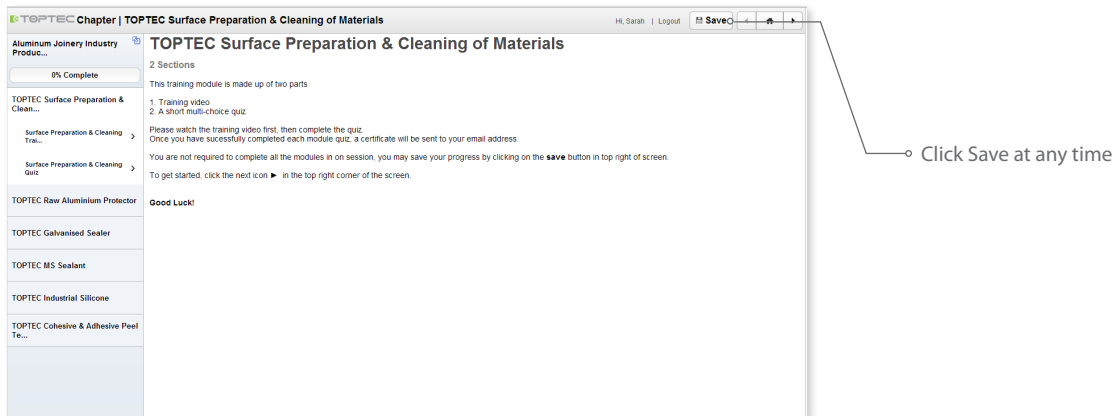
Result - Fail

Try Again

Submit my answers

6. Once you have obtained a pass you can move on to another module.

7. You can save your progress at any time by clicking on the **Save** button in top right of screen. When you log back in with the same email address it will ask if you would like to resume.



5. On completion of all the modules your certificate will appear on screen and will also be emailed to your address

